



Partnership Self-Assessment Tool (PSAT)

Every two years, OKN uses the PSAT to gather information from committee members. Developed by The Center for the Advancement of Collaborative Strategies in Health, it measures how well OKN is functioning. It helps measure factors known to strengthen capacity to function in an integrated manner. PSAT results ensure the network continually improves and enhances systems, and strengthens and adds partnerships.

The PSAT was originally developed for the National Study of Partnership Functioning and, in 2002, was tested on 63 collaboratives or networks in the United States.

For evaluation purposes, OKN completed the PSAT in 2008, 2010 and 2012. Results from all three PSAT cycles were compiled in the report, "How well did we do? Our Kids Network 2008 to 2012: Evaluating our progress". To help understand the results from the PSAT better, OKN results are compared to the 63 community-based networks studied under the National Study of Partnership Functioning.

OKN is proud of the fact that, on each of the 2012 measures described in this report, OKN performed significantly better than the 63 comparison sites.

PARTNERSHIP SELF-ASSESSMENT TOOL

Questionnaire Instructions

This questionnaire asks questions about different aspects of the Our Kids Network. It will take about 15 minutes to complete.

The questionnaire allows you to express your opinions and provide information about your experiences **ANONYMOUSLY**. Your name and your organizational affiliation will not be attached in any way to the responses you give.

By answering the questions, you will help the Our Kids Network learn about its strengths and weaknesses and about steps that the Network can take in order to improve the integration process. Your responses will be grouped together with other responses and will be used to measure the progress our work towards service integration. A summary report of the findings will be completed for members of Our Kids Network.

There are no right or wrong answers to the questions. Thoughtful and honest responses will give the Our Kids Network the most valuable information. Your participation is purely voluntary and you can choose to not answer any or all of the questions.

To complete the questionnaire:

- Be sure to read all the answer choices before marking your answer.
- Answer each question by clicking your mouse in the box of your choice
- When you are finished, click on the SUBMIT button.

Our Kids Network Committee Participation

Many members of the Our Kids Network sit on multiple sub-committees of the Our Kids Network. The Partnership Self-Assessment Tool works best when you are responding to the questions with just **ONE** of the committees in your mind. So, please identify which of the following committees you will be thinking about when you are answering the questions. When you are answering the questions, respond based on the one committee you selected.

You may repeat the entire survey again if you sit on multiple committees and would like to give your opinion on your membership on each of the committees. If you only have the time to do the questionnaire once, pick the committee that represents the committee where your involvement is the greatest.

Which of the following committees will you be thinking about when you are answering the questions on this survey (**PICK ONLY ONE**)

- | | |
|--|---|
| <input type="checkbox"/> Senior Executive committee | <input type="checkbox"/> Children's Mental Health & Dev. Services |
| <input type="checkbox"/> Children's Integrated Planning Council (CIPC) | <input type="checkbox"/> Aldershot Hub Team |
| <input type="checkbox"/> Our Kids Early Years committee | <input type="checkbox"/> Milton Planning Team |
| <input type="checkbox"/> Partners for Children with Special Needs | <input type="checkbox"/> Acton Hub Team |
| <input type="checkbox"/> Our Kids School Years | <input type="checkbox"/> Research and Evaluation committee |
| <input type="checkbox"/> Communications Advisory | <input type="checkbox"/> Halton Parenting Advisory Committee |
| <input type="checkbox"/> Developmental Assets Table | |

Synergy

Please think about the people and organizations that are participants in your partnership.

- a. By working together, how well are these partners able to identify new and creative ways to solve problems?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all
- b. By working together, how well are these partners able to include the views and priorities of the people affected by the partnership's work?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all
- c. By working together, how well are these partners able to develop goals that are widely understood and supported among partners?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all
- d. By working together, how well are these partners able to identify how different services and programs in the community relate to the problems the partnership is trying to address?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all
- e. By working together, how well are these partners able to respond to the needs and problems of the community?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all
- f. By working together, how well are these partners able to implement strategies that are most likely to work in the community?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all

- g. By working together, how well are these partners able to obtain support from individuals and organizations in the community that can either block the partnership's plans or help move them forward?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all
- h. By working together, how well are these partners able to carry out comprehensive activities that connect multiple services, programs, or systems?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all
- i. By working together, how well are these partners able to clearly communicate to people in the community how the partnership's actions will address problems that are important to them?
- Extremely well
 - Very well
 - Somewhat well
 - Not so well
 - Not well at all

Leadership

Please think about all of the people who provide either formal or informal leadership in this partnership. Please rate the total effectiveness of your partnership's leadership in each of the following areas:

- a. Taking responsibility for the partnership
- Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know
- b. Inspiring or motivating people involved in the partnership
- Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- c. Empowering people involved in the partnership
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- d. Communicating the vision of the partnership
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- e. Working to develop a common language within the partnership
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

Please rate the total effectiveness of your partnership's leadership in:

- f. Fostering respect, trust, inclusiveness, and openness in the partnership
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- g. Creating an environment where differences of opinion can be voiced
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- h. Resolving conflict among partners
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- i. Combining the perspectives, resources, and skills of partners
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- j. Helping the partnership be creative and look at things differently
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

Please rate the total effectiveness of your partnership's leadership in:

- k. Recruiting diverse people and organizations into the partnership
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

Efficiency

1. Please choose the statement that best describes how well your partnership uses the partners' financial resources.
 - The partnership makes excellent use of partners' financial resources.
 - The partnership makes very good use of partners' financial resources.
 - The partnership makes good use of partners' financial resources.
 - The partnership makes fair use of partners' financial resources.
 - The partnership makes poor use of partners' financial resources.

2. Please choose the statement that best describes how well your partnership uses the partners' in-kind resources (e.g., skills, expertise, information, data, connections, influence, space, equipment, goods).
 - The partnership makes excellent use of partners' in-kind resources.
 - The partnership makes very good use of partners' in-kind resources.
 - The partnership makes good use of partners' in-kind resources.
 - The partnership makes fair use of partners' in-kind resources.
 - The partnership makes poor use of partners' in-kind resources.

3. Please choose the statement that best describes how well your partnership uses the partners' time.
 - The partnership makes excellent use of partners' time.
 - The partnership makes very good use of partners' time.
 - The partnership makes good use of partners' time.
 - The partnership makes fair use of partners' time.
 - The partnership makes poor use of partners' time.

Administration and Management

We would like you to think about the administrative and management activities in your partnership. Please rate the effectiveness of your partnership in carrying out each of the following activities:

- a. Coordinating communication among partners
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- b. Coordinating communication with people and organizations outside the partnership
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- c. Organizing partnership activities, including meetings and projects
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- d. Applying for and managing grants and funds
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

- e. Preparing materials that inform partners and help them make timely decisions
 - Excellent
 - Very good
 - Good
 - Fair
 - Poor
 - Don't know

Please rate the effectiveness of your partnership in:

f. Performing secretarial duties

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

g. Providing orientation to new partners as they join the partnership

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

h. Evaluating the progress and impact of the partnership

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

i. Minimizing the barriers to participation in the partnership's meetings and activities (e.g., by holding them at convenient places and times, and by providing transportation and childcare)

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

Communications

Please think about the communications activities in your partnership (e.g., website, press releases, messaging, organized events), and rate the effectiveness of your partnership on each of following activities:

1. Equipping members with the information needed to describe OKN and its activities

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

2. Delivering information about child development/parenting to community stakeholders

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

3. Promoting the partnership and its activities within Halton and beyond

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

4. Clearly defining the identity of the partnership to the broader community

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

5. Website navigation and content

- Excellent
- Very good
- Good
- Fair
- Poor
- Don't know

Non-financial Resources

A partnership needs non-financial resources in order to work effectively and achieve its goals. For each of the following types of resources, to what extent does your partnership have what it needs to work effectively?

- a. Skills and expertise (e.g., leadership, administration, evaluation, law, public policy, cultural competency, training, community organizing)
 - All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know

- b. Data and information (e.g., statistical data, information about community perceptions, values, resources, and politics)
 - All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know

- c. Connections to target populations
 - All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know

- d. Connections to political decision-makers, government agencies, other organizations/groups
 - All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know

- e. Legitimacy and credibility
 - All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know

- f. Influence and ability to bring people together for meetings and activities
 - All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know

Financial and Other Capital Resources

A partnership also needs financial and other capital resources in order to work effectively and achieve its goals. For each of the following types of resources, to what extent does your partnership have what it needs to work effectively?

- a. Money
- All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know
- b. Space
- All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know

For the following type of resources, to what extent does your partnership have what it needs to work effectively?

- c. Equipment and goods
- All of what it needs
 - Most of what it needs
 - Some of what it needs
 - Almost none of what it needs
 - None of what it needs
 - Don't know

Decision Making

- a. How comfortable are you with the way decisions are made in the partnership?
- Extremely comfortable
 - Very comfortable
 - Somewhat comfortable
 - A little comfortable
 - Not at all comfortable
- b. How often do you support the decisions made by the partnership?
- All of the time
 - Most of the time
 - Some of the time
 - Almost none of the time
 - None of the time

- c. How often do you feel that you have been left out of the decision making process?
- All of the time
 - Most of the time
 - Some of the time
 - Almost none of the time
 - None of the time

Benefits of Participation

For each of the following benefits, please indicate whether you have or have not received the benefit as a result of participating in the partnership.

- a. Enhanced ability to address an important issue
- Yes
 - No
- b. Development of new skills
- Yes
 - No
- c. Heightened public profile
- Yes
 - No
- d. Increased utilization of my expertise or services
- Yes
 - No
- e. Acquisition of useful knowledge about services, programs, or people in the community
- Yes
 - No
- f. Enhanced ability to affect public policy
- Yes
 - No
- g. Development of valuable relationships
- Yes
 - No
- h. Enhanced ability to meet the needs of my constituency or clients
- Yes
 - No
- i. Ability to have a greater impact than I could have on my own
- Yes
 - No

As a result of your participation in the partnership, have you experienced the following benefits:

j. Ability to make a contribution to the community

- Yes
- No

k. Acquisition of additional financial support

- Yes
- No

Drawbacks of Participation

For each of the following drawbacks, please indicate whether or not you have or have not experienced the drawback as a result of participating in this partnership.

a. Diversion of time and resources away from other priorities or obligations

- Yes
- No

b. Insufficient influence in partnership activities

- Yes
- No

c. Viewed negatively due to association with other partners or the partnership

- Yes
- No

d. Frustration or aggravation

- Yes
- No

e. Insufficient credit given to me for contributing to the accomplishments of the partnership

- Yes
- No

f. Conflict between my job and the partnership's work

- Yes
- No

Comparing Benefits and Drawbacks

So far, how have the benefits of participating in this partnership compared to the drawbacks?

- Benefits greatly exceed the drawbacks
- Benefits exceed the drawbacks
- Benefits and drawbacks are about equal
- Drawbacks exceed the benefits
- Drawbacks greatly exceed the benefits

Satisfaction with Participation

- a. How satisfied are you with the way the people and organizations in the partnership work together?
- Completely satisfied
 - Mostly satisfied
 - Somewhat satisfied
 - A little satisfied
 - Not at all satisfied
- b. How satisfied are you with your influence in the partnership?
- Completely satisfied
 - Mostly satisfied
 - Somewhat satisfied
 - A little satisfied
 - Not at all satisfied
- c. How satisfied are you with your role in the partnership?
- Completely satisfied
 - Mostly satisfied
 - Somewhat satisfied
 - A little satisfied
 - Not at all satisfied
- d. How satisfied are you with the partnership's plans for achieving its goals?
- Completely satisfied
 - Mostly satisfied
 - Somewhat satisfied
 - A little satisfied
 - Not at all satisfied
- e. How satisfied are you with the way the partnership is implementing its plans?
- Completely satisfied
 - Mostly satisfied
 - Somewhat satisfied
 - A little satisfied
 - Not at all satisfied