Quick Start Guide

Data Portal 2.0 works best in a Chrome web browser
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Welcome Screen

The Welcome Screen will display when the site opens. The information on this page provides links to additional resources about the Data Portal and Our Kids Network.

Click continue to begin mapping.
Map View

Generating a map

Generating a map involves 3 steps:

1) Select a Topic from the menu on the left (button); 2) Select an Indicator (radio button) from the toggle menu; and 3) Select an option (dropdown).

Zoom in and out on the map using the rollerball on the mouse or with the zoom feature (plus and minus icons) on the right menu.
Map View

Basic Map Features

The basic Map View includes a detailed legend at the bottom of the content menu on the left side. Rolling your mouse over a geography (neighbourhood) on the map will bring up a tooltip that displays data of interest for that geography. A Map Label also displays at the bottom.
Thematic map controls

Style menu

Use the tools in the Style menu to change the colour scheme (quantitative or qualitative), distribution (quantile vs. equal interval), number of categories, and the colour palette for the map area.
Adding a Secondary Indicator

Selecting a Secondary Topic

Scroll down in the content menu to click the blue Add Indicator button to include data for side-by-side or overlap comparisons. Selecting a Secondary Topic follows the same process and selecting the Primary Indicator. Select the topic, the indicator, and the option (year) from the content menu.
Adding a Secondary Indicator

Paired Map View

The Paired Map View gives a side-by-side view of two indicators. The Legend will display the distribution breakdown for each map – top corresponding to the primary indicator map on the left side, and the bottom legend corresponding to the secondary indicator map on the right side of your screen.
Adding a Secondary Indicator

Comparison Map

To overlay a primary and secondary indicator in the map view, click on the Comparison MapToggle button below the Legend.

A new window opens with the Comparison Map view. The Legend changes when viewing as a comparison. The user can select a unique Threshold by dragging the Threshold slider.
Data Table

Click the Data & Analysis icon located at the top right of the screen to view the Data Table.

The table shows all data related to data represented on the selected map. Use the Export button to download a CSV file containing the data. Users can drag the window to resize the table, and select the desired table columns.
The **Bar Chart View** in the Data and Analysis menu contains a scrollable bar chart of the selected indicator. The data can be sorted by neighbourhood or numeric value by using the **Sort By:** dropdown menu. Sort the data by ascending or descending order.
The **Trend View** shows a line graph depicting trends over time, when available. Not all indicators have a graph feature. Use the checkboxes to include or exclude geography from the graph. Assign a colour to each geography by clicking on the colour palette icon next to the geography name.

Print the graph by selecting from the options in the menu located in the top right corner of the graph.
Optional Layers

Add community assets to your map by clicking on the Optional Layers menu on the left side of the screen. Select layers such as schools, nursery schools, child care centres, EarlyON Centres, libraries, census tracts and municipalities by selecting the appropriate check box next to the desired layer. Add labels for the layer by clicking the eye symbol to the left of the layer.
Map My Data: Create a Custom Map

Create a custom map by adding your own data

Map my Data allows users to overlay their own data onto a data portal map. Click on the Map My Data icon in the main menu on the left to begin. Upload your Excel file by dragging and dropping into the data portal, or clicking 'select file'. Ensure your postal codes have no spaces (6 characters only) and that your spreadsheet has no empty rows of missing data.

If desired, click Log In at the top right of the data portal screen to create an account and save the maps you create.
Map My Data

Enter your own data

Once the data is entered into the program, select the appropriate fields from the dropdown boxes in the Map My Data menu to match your data set (postal code, address, city). If you only have postal codes, leave the other fields empty. Select attribute to further categorize your data or leave it as show location only for a basic map of your data. Click Upload Now to geolocate your data on the map.
Map My Data

Customize your map features

Assign your tooltip content (what you see when you move your cursor over the dots) by checking the desired boxes from the Pop-Ups menu. Customize the appearance of your map in the Style menu by selecting the Point Style for the type of icon that will geo-locate on your map (Circle, plus, diamond, square or x), and choose the colour for your icon.
Printed Reports

Click Print at the top of the screen to create PDF of your map view to print or save. You can move the map and adjust zoom levels as needed. Add a title and legend if desired.